



Internship Questionnaire and Information Sheet

Thank you for your interest in an internship with us at **Animal Care Clinic**. We are volunteering our time to educate you about what we feel is the world's greatest profession. We are happy to welcome you to our practice if you are interested and committed to learning. Please complete the following form so we can get to know you better. Please return this form, along with a resume and letter of intent, to the clinic at your earliest convenience. We will contact you after your completed form is reviewed. **Applications that are incomplete will not be considered.**

Please note: To ensure each intern has a quality learning experience, we conduct one internship/preceptorship at a time AND our internships are offered on a first-come, first-served basis.

Personal Information

- **Name:** _____
- **Age:** _____
- **Date:** _____
- **Address:** _____
- **Telephone #:** _____
- **E-Mail Address:** _____

Education Level:

- Junior High
- Senior High
- Undergraduate
- Graduate

Name of School: _____

Contact Telephone #: _____

Contact Email: _____

(You must complete the contact information portion for your school if this internship is a requirement or for course credit – please provide an actual person to contact, not just a general school contact.)

Emergency Contact Information

- Name: _____
 - Relationship: _____
 - Cell Phone #: _____
 - Home #: _____
 - Work #: _____
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Questionnaire

1. How did you hear about our hospital?

2. Why are you interested in doing an internship at our hospital?

3. When and how did you become interested in veterinary medicine?

4. How long are you interested in interning with us?

5. What dates and times are you available?

6. If this internship is through your school program, how many hours are required?

7. Have you had any volunteer experience in the past? Yes No

If yes, in what field? _____

8. While you are with us, are you covered through a personal and/or your school's insurance policy? _____

Internship Age Guidelines

We accept interns of all age and education levels starting at age 14. Based on our experience, the following durations are appropriate:

- **Age 14 - 16:** ½ - 1 business day/school day
 - **Age 16 - 18:** 2 weeks or as mandated by school
 - **Age 18+ or LVT preceptorship:** 1 semester (60-90 hours)
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Attire Requirements

We require appropriate attire while representing yourself and/or your school at our hospital. Non-veterinary technician interns should wear comfortable, closed-toed, rubber-soled shoes, khaki-type pants, and a comfortable shirt. Veterinary technician preceptors should wear scrubs (no grey scrubs, please) and comfortable, closed-toed, rubber-soled shoes.

Our business day begins at 8:00 AM. We expect our interns to be on time and ready to learn. Your best experience will come through spending full days with us, allowing you to follow cases and the workflow of the day. We close at 5:00 PM on Mondays through Thursdays, and at 12:00 PM on Fridays.

Signature

Please print and sign your name here:

Name: _____

If under 19, please have your guardian or parent sign here:

Guardian's/Parent's Name: _____